

Easy Moving Checklist

Moving can be a lot simpler if you know just what you need to do and when you need to do it. Print off this checklist and keep it on hand so that you can take the stress out of moving day. Check things off as you complete them so you know just where you stand.

Easy Moving Checklist		Supplies You Need
X	Print out a copy of the Easy Moving Checklist	Printer, paper
	Create a book or folder where you can keep important paperwork and notes that outline what you have done and what still needs to be done.	Folder, notebook, pen, pencil
The Planning Stage (More than one month before Moving Day)		
	Review a list of things that cannot be moved or packed according to law. Make sure to check carefully if you are moving out of country.	
	Start weeding out things that you don't use. Have a garage sale or make a donation to a local charity.	Trash bags, Cans
	Set up a tentative moving schedule for you and your family to follow.	Calendar
	Research moving methods and moving companies. Find and hire a company that meets your needs early on in the moving process.	
	Make final doctor's appointments, get copies of records, and ensure you have enough of your prescriptions to last until you are established in your new location.	
	Start gathering packing supplies such as boxes, tape, and padding.	
	Begin packing things you won't use until after the move.	Boxes, tape, labels
	Set up any specialty services that you will need such as pet movers or car shipping services.	
	Obtain moving insurance after you have chosen a moving company.	
The Preparation Stage (Two weeks to one month before Moving Day)		
	Contact utility providers and set up dates for disconnection at your old home as well as connection at your new home. Pay deposits.	
	Remember to return anything you have borrowed, including library books. Pick up anything that you have lent out as well.	Borrowed books or other items.
	Call your local government to see how to safely dispose of hazardous materials or other items that you cannot pack or move with you. Dispose of such items.	
	Plan something for the kids to do on moving day. Set up a babysitter or ask a family member or friend to keep an eye on them so you can worry about the movers.	
	Make arrangements for your pets as well.	
	Dive into the packing process in force.	Boxes, tape, labels
	Contact creditors and other contacts such as magazine companies to inform them of your move. Give them your new address so that you can receive your mail at your new home.	
	Place an official change of address with the US Postal Service.	Change of Address Kit

The Anticipation Stage (One week before Moving Day)	
Call and confirm all of your reservations including the moving company and any storage facilities that you have reserved.	
Pack anything you don't use on a daily basis.	Boxes, tape
Begin disassembly of furniture such as tables and bed frames.	Tools
Ensure that your bills are paid up to date and that all deposits have been paid so you have utilities at your new home.	
Verify insurance coverage for your new home.	
Clean out and prepare all of your appliances for the move. Defrost freezers and wash out other machines and tools.	Cleaning supplies
Create a basic floor plan to give the movers so that everything you have gets to the room where you need it.	
The Anxious Stage (One day before Moving Day)	
Clear obstructions from areas where movers will be walking back and forth to prevent injuries and accidents.	
Protect your home by putting down carpet protection film, lining the floor with cardboard, or wrapping door frames and banisters with padding to prevent damage.	Carpet film, blankets, frame clips, broken down boxes
Pack things that you use daily along with computers and other electronics.	Anti-static bags, padding
Pack a 'travel box' with all of the essentials you will need right away.	Box, tape
Ensure you have snacks and drinks for the next day (for you and the movers) so that you don't have to go anywhere before the movers arrive or while they are at your home.	
Get cash to tip the movers. Make sure you have the appropriate payment for their services as well. Some movers only take cash, but others can take cards. Find out before moving day!	
Moving Day!	
Get up early and pack anything that you had to use throughout the night or that morning.	
Set out drinks and snacks and let everyone know where they are.	Drinks, snacks
Walk through the house with the movers to let them know what you need from them. Be sure to let them know about any rooms that you are keeping animals in so they don't go in there.	
Supervise the loading process and finish cleaning anything that needs it.	Cleaning supplies
Leave a note for the new occupants with your new address on it so that they can send you anything you might have forgotten or send you any mail that ends up at the old address.	Paper, pen
Do a final walkthrough to make sure everything has been loaded onto the truck.	
Review all paperwork carefully before you sign it.	
Lock up and turn in your keys!	Keys